

12 JAN 2024



**OFFICE OF THE CHAIRMAN PROCUREMENT COMMITTEE
KARACHI DEVELOPMENT AUTHORITY**

5th Floor, Civic Centre Building, Gulshan-e-Iqbal, Karachi
Phone No. 99230247- Fax No. 99232432

**NOTICE INVITING TENDERS
(SINGLE STAGE ONE ENVELOPE SYSTEM OF SPPRA)**

According to SPPRA Rules (Amended time to time) tenders in sealed cover (Single Stage) are invited for the following work from eligible interested contractors / firms / parties etc.

Sr. No.	Name of Scheme	Estimated Cost (M)	Bid Money (M)	Tender Fee (M)	Time Allowed	PEC Category/ Codes
1	Janitorial & Conservancy Services of Civic Center Building, Open Spaces, Gardens, Parking Area, Walk Ways and Water Ponds within the Boundaries of Civic Center Building, Gulshan-e-Iqbal, Karachi	20.118	2 % of bid amount	0.003	12 Months	C-6 Codes CE-10

TERMS AND CONDITIONS OF THE TENDERS

1. Tender schedule shall be as follows:-

SCHEDULE	DATE & TIME	VENUE
1. Receiving of Application & Issuance of Tender	From 11-01-2024 to 25-01-2024 During Office Hours	Office of the Procurement Committee, Karachi Development Authority Room No. CR #503, 5th Floor Civic Centre, Gulshan-e-Iqbal Karachi.
2. Dropping of Tender	26-01-2024 till 11:00 a.m	Office of the Procurement Committee, Karachi Development Authority Room No. CR # 503, 5th Floor Civic Centre, Gulshan-e-Iqbal Karachi
3. Opening of Tender	26-01-2024 at 11:30 a.m	Office of the Procurement Committee, Karachi Development Authority Room No. CR # 503, 5th Floor Civic Centre, Gulshan-e-Iqbal Karachi.

2. In case of any reasons, if the tenders are not responded on the above date, the next date of submission and opening of bids will be 12-02-2024 and the tender documents will also be available upto 09-02-2024.
3. The bidding documents will be issued to the interested firms / contractors on submission of a written request on original letterhead from the owner of the firm on payment of non-refundable cost of tender mentioned against each work, through call deposit / pay order of any scheduled bank in favor of Karachi Development Authority and bidding document can also be downloaded from the SPPRA website (<https://ppms.ppraisindh.gov.pk/PPMS/>) with tender fee mentioned as above.
4. The bid security equal to 2% of Bid Amount in shape of pay order from any scheduled bank in favor of Karachi Development Authority must be enclosed with tender documents; otherwise the tender will be rejected.
5. The contractors must mention their complete and correct present/postal address in tender documents and quote the rates both in words and in figures. Incomplete / conditional tenders will not be accepted.
6. If any fake documents are found, the tender is liable to be rejected / cancelled without any compensation with penalty as per rules.
7. Canvassing in connection with tenders is strictly prohibited and tenders submitted by the contractors who are resorted to be involved in canvassing will be liable for rejection.
8. All the tenders will be dropped on as per above schedule upto 11:00 am and will be opened by the Procurement Committee in the office of the undersigned at 11:30 am in presence of such contractors / parties / firms / bidders who wish to be present.
9. In case the date of opening is declared as a public holiday by the Government, or non-working day due to any reason, the next official working day shall be deemed to be the date for submission and opening of tenders at the same time.
10. The Procuring Agency may reject all or any bid/tender at any time prior to the acceptance of a bid or proposal subject to the relevant provision of SPPRA Rules 2010 (amended time to time).
11. Tenders will not be received after the schedule time.

Eligibility Criteria

- Valid NTN Certificate
- Valid SRB Registration Certificate.
- Average Annual turnover of at least 20 million duly supported by the Bank Statement & Audit Report (last 3 years).
- Proof of relevant experience and details of at least one work amounting to Rs. 16 Million executed / being executed since last 3 years indicating the name of project / scheme / works with cost, date of commencement & completion OR proof of relevant experience and details of at least two works amounting to Rs. 10 Million executed / being executed since last 3 years indicating the name of project / scheme / works with cost, date of commencement & completion.
- Valid PEC and Category relevant field of specialization codes (where applicable).
- Affidavit / Undertaking regarding firm never been blacklisted OR not involved in any Court Cases / Litigations with any Government / Semi Government Department.
- Copy of CNIC
- All original documents must be shown for verification upon the request of the Procurement Committee.

**Chairman
Procurement Committee
Karachi Development Authority**